

## **SHEBOYGAN COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MINUTES**

Sheboygan County Administration Building  
Room 119  
508 New York Avenue, Sheboygan, WI 53081

**March 17th, 2017**

**Called to Order 8:01 A.M.**

**Adjourned 8:45 A.M.**

**MEMBERS PRESENT:** Greg Bierman, Lakeland College; Vernon Koch, County Board; Steve Cobb, Sheboygan Police Department; Steve Steinhardt, Emergency Management; Peter Madden, Plastics Engineering Company; Terry Katsma, State Elected Official; and Bob Mayer for Nick Cluppert, American Red Cross

**MEMBERS ABSENT:** Paul Rutledge, Johnsonville Sausage; Phillip Ditter, Veolia Environmental; Chuck Butler, Sheboygan Fire Department; Tom Bahr, St. Nicholas Hospital; and Karlyn Raddatz, Sheboygan County Public Health

**ALSO PRESENT:** Carol Tsagarakis, NEMAK

### **CALL TO ORDER AND INTRODUCTIONS**

Peter Madden called the meeting to order at 8:01 a.m.

### **CERTIFICATION OF COMPLIANCE WITH WISCONSIN OPEN MEETING LAW**

Steve Steinhardt stated that the meeting agenda had been posted with the County Clerk's Office on March 6<sup>th</sup>, 2017, at 2:30 p.m. and that the requirements of Wisconsin Open Meeting Law had been met.

### **APPROVAL OF MINUTES FROM DECEMBER 16TH, 2016 COMMITTEE MEETING**

Motion by Vern Koch, seconded by Steve Cobb to approve the Minutes from the December 16th, 2016 Committee Meeting. Motion carried.

### **UPDATE ON THE COUNTYWIDE RADIO UPGRADE PROJECT AND JOINT DISPATCH PROJECT**

Steve Steinhardt updated the committee on the status of the projects. The new radio system has gone live and the new joint dispatch center is operational. VHF paging is still being evaluated.

### **DISCUSS EPA RMP REQUIREMENTS**

Steve Steinhardt updated the committee on the proposed requirements of the LEPC to exercise with all RMP facilities in Sheboygan County. The proposed rule is still under review by the EPA.

### **UPDATE ON STORM SPOTTER CLASS**

Steve Steinhardt informed the committee that the annual storm spotter training will be held on March 20<sup>th</sup>.

### **UPDATE THE LEPC ROSTER**

Steve Steinhardt updated the LEPC Roster and shared it with the committee. The roster will be submitted with the County Wide Hazardous Materials Plan.

#### UPDATE ON THE EPCRA NOTICE

Steve Steinhardt informed the committee that the annual notice had been published in February and we were in compliance with the plan of work requirement

#### REVIEW AND POSSIBLE ACTION ON THE LEPC BYLAWS

Motion by Peter Madden, seconded by Steve Cobb to approve the By-Laws. Motion carried.

#### REVIEW AND POSSIBLE ACTION ON THE COUNTY WIDE PLAN

Motion by Terry Katsma, seconded by Greg Bierman to approve the County Wide Plan. Motion carried.

#### ELECTION OF OFFICERS

Motion by Steve Cobb, seconded by Terry Katsma to elect Charles Butler as Chair and Peter Madden as Vice Chair of the LEPC. Motion carried.

#### DESIGNATION OF WEM AS LEPC INSPECTOR

Motion by Peter Madden, seconded by Steve Steinhardt to designate WEM the LEPC Inspector. Motion carried.

#### APPOINTMENT OF EMERGENCY COORDINATOR AND COORDINATOR OF INFORMATION

Motion by Peter Madden, seconded by Terry Katsma to designate Steve Steinhardt the Emergency Coordinator and Coordinator of Information. Motion Carried.

#### OFF-SITE PLAN APPROVALS

Motion by Steve Steinhardt, seconded by Peter Madden to approve revisions of Emergency Off-Site Plan for Kohler Company, 444 Highland Drive, Kohler, WI. Motion carried.

Motion by Vern Koch, seconded by Steve Cobb to approve revisions of Emergency Off-Site Plan for Krier Foods, 520 Wolf Road, Random Lake, WI. Motion carried.

Motion by Steve Cobb, seconded by Vern Koch to approve revision of Emergency Off-Site Plan for Acuity Insurance, 2800 South Taylor Drive, Sheboygan, WI. Motion carried.

Motion by Peter Madden, seconded by Steve Cobb to approve NEW Emergency Off-Site Plan for AT&T, 630 N 6<sup>th</sup> Street, Sheboygan, WI. Motion carried.

#### ADJOURNMENT

Motion by Steve Steinhardt, seconded by Steve Cobb to adjourn. Motion carried. The meeting was adjourned at 8:45 a.m.

Submitted by:

Steve C. Steinhardt, Recording Secretary